

# Phoenix Collegiate Academy

## Minutes

### Board Meeting

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#### **Date and Time**

Monday June 12, 2017 at 2:30 PM

#### **Location**

Osborn Maledon 2929 N Central Ave, Phoenix AZ

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#### **Board Members Present**

A. Villegas (remote), B. Hunt (remote), B. McCormick (remote), C. Coleman (remote), E. Little (remote), L. Adams, S. Porter

#### **Board Members Absent**

D. Braham, G. Diaz, T. Reveles

#### **Non Voting Members Present**

A. Patel

#### **Guests Present**

D. Twist, M. Koehler

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

L. Adams called a meeting of the board of trustees of Phoenix Collegiate Academy to order on Monday Jun 12, 2017 @ 2:35 PM at Osborn Maledon 2929 N Central Ave, Phoenix AZ.

### **II. Governance**

#### **A. CEO Update**

D. Twist arrived late.

#### **B. Development Committee Update**

#### **C. Governance Committee Update**

#### **D. FY18 Board Meeting Dates**

Board decided to choose a September board meeting date, and to revisit potential retreat date at said meeting.

**E. Executive Session**

L. Adams made a motion to go into executive session to for discussion and consideration in executive session of Akshai Patel's employment evaluation for fiscal year 2016-17 and compensation for fiscal year 2017-18 and discussion and consideration in executive session of Carrie Larson's potential employment and compensation for fiscal year 2017-18.

S. Porter seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Villegas arrived late.

D. Twist left early.

E. Little left early.

**F. Committee/Chair Nominations**

A. Villegas made a motion to retain Lynne Adams as board chair.

S. Porter seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Adams made a motion to retain Sarah Porter as vice chair.

C. Coleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Discussion and Decision regarding Akshai Patel's Compensation for fiscal year 2017-18**

L. Adams made a motion to authorize Sarah Porter to proceed with negotiations with Akshai Patel for the terms discussed in executive session.

A. Villegas seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Disucssion and decision regarding employment offer to Carrie Larson for fiscal year 2017-18**

L. Adams made a motion to make an offer to Carrie Larson to serve as interim Senior Director of Academic Programs and for Sarah Porter to negotiate regarding offer of employment.

C. Coleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Formation of Academic Excellence Committee and Membership**

S. Porter made a motion to to form the Academic Excellence Board with Jan Miller as chair and Dominic Braham and another board member to be selected at a later date as committee members.

C. Coleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**J. Formation of alumni support committee and membership**

S. Porter made a motion to create an ad hoc committee with david tello as chair or co-chair, with committee members to be determined.

A. Villegas seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

L. Adams made a motion to adjourn the meeting.

S. Porter seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made,  
seconded and approved, the meeting was adjourned at 5:01 PM.

Respectfully Submitted,  
L. Adams