

Phoenix Collegiate Academy

Minutes

Board Meeting

Date and Time

Wednesday June 22, 2016 at 2:30 PM

Location

Osborn Maledon, P.A., 2929 N Central Ave #2100, Phoenix, AZ 85012

Osborn Maledon, P.A

Person of Contact: Maeghyn Koehler (602) 309-2514 Call-in
Number: 1-602-640-9020 (External Bridge Dial), 1-866-521-9599 (Toll Free Bridge
Dial) Participant Code: 0193482

Board Members Present

A. Villegas, B. Hunt, C. Coleman, D. Braham (remote), E. Little, G. Diaz, L. Adams, S. Minor, S. Porter

Board Members Absent

B. McCormick, T. Reveles

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

S. Minor called a meeting of the board of trustees of Phoenix Collegiate Academy to order on Wednesday Jun 22, 2016 @ 2:38 PM at Osborn Maledon, P.A., 2929 N Central Ave #2100, Phoenix, AZ 85012.

C.Approve Minutes

A. Villegas made a motion to approve minutes.
L. Adams seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Diaz arrived late.

II. Meeting Items

A.CEO Update

E. Little arrived late.
D. Braham left early.
D. Braham arrived late.

B.Consent Agenda

- L. Adams made a motion to To approve consent item.
- S. Porter seconded the motion.
- The board **VOTED** unanimously to approve the motion.

C.School Site Location Notification Request

- L. Adams made a motion to approve the submission by the charter representative of a new school site notification request to the Arizona State Board for Charter Schools, to reflect the information provided by the school staff regarding the new school site.
- G. Diaz seconded the motion.
- The board **VOTED** unanimously to approve the motion.

D.Development Dashboard

E.Board Responsibilities

F.Affirmation of 2017 Board Members, and Potential Removal of Members from Board

G.Committee Chair/Co-chair Nominations and Elections

- L. Adams made a motion to elect Eric Little as chair of development committee, Celina Coleman as chair of governance committee, and Bryan McCormick as chair of the finance committee.
- A. Villegas seconded the motion.
- The board **VOTED** unanimously to approve the motion.
- L. Adams made a motion to Elect Sarah Porter, Lynne Adams and George Diaz to the governance committee.
- S. Porter seconded the motion.
- The board **VOTED** unanimously to approve the motion.

H.Board Officer Nominations and Elections

- A. Villegas made a motion to elect Lynne Adams as board chair.
- S. Minor seconded the motion.
- The board **VOTED** unanimously to approve the motion.
- L. Adams made a motion to elect Sarah Porter as vice-chair.
- G. Diaz seconded the motion.
- The board **VOTED** unanimously to approve the motion.
- A. Villegas made a motion to elect Bryan McCormick as Secretary/Treasurer.
- L. Adams seconded the motion.
- The board **VOTED** unanimously to approve the motion.
- G. Diaz left early.

I.Board Fundraising

- B. Hunt left early.

III. Closing Items

A.Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:41 PM.

Respectfully Submitted,
L. Adams